



Puerto Rico Medicaid Management Information System (PRMMIS)

Terminate Inactive Providers	Policy No.:	PRMMIS – PRV-0015
	Classification:	Provider Enrollment
	Effective Date:	04/27/2020
	Supersedes:	New
	Last Change:	N/A
	Mandate Review:	Annual

Purpose

To define the policy according to State and Federal regulations for providers enrolled with Puerto Rico Medicaid Program who have not had any claim/encounter activity in any provider role (billing, rendering, ordering, referring, prescribing, operating, or attending) within the last 24 months.

Acronym/Term	Definition
CHIP	Children’s Health Insurance Program
PEP	Provider Enrollment Portal
PRMMIS	Puerto Rico Medicaid Management Information System
PRMP	Puerto Rico Medicaid Program

Scope

All references to the Puerto Rico Medicaid Program (PRMP) in this policy are inclusive of Children’s Health Insurance Program (CHIP). This policy covers all providers enrolled in the Puerto Rico Medicaid Program, including out-of-state providers, who have not had claim/encounter activity within the last 24 months.

Policy

PRMP reviews provider activity and will end providers without activity in the past 24 months, with no exceptions, unless their enrollment effective date is within the past 6 months. Providers are considered active if they have been listed on any claim/encounter, in any of the following roles, within the past 24 months:

- Billing
- Rendering
- Ordering
- Referring
- Prescribing
- Operating
- Attending
- Facility



After termination, providers may request reenrollment at any time by submitting a new application through the Provider Enrollment Portal (PEP).

Note: Only providers enrolled via PEP will receive notice of their termination due to inactivity.

References

N/A

Change History

Date	Version	Change Details	Approval Date
10/09/2019	1.0	New Policy	10/09/2019
01/04/2020	1.1	Updated number of inactive months from 18 to 24	01/04/2020
04/09/2020	1.2	Policy revised by Provider Enrollment Unit	04/09/2020